_____
**Company/Firm Name**

# CITY OF PATERSON
# PATERSON PARKING AUTHORITY

## REQUEST FOR PROPOSAL
## FOR PROFESSIONAL SERVICE CONTRACTS
## RFP NO. 2027

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**NOTICE OF REQUEST FOR PROPOSAL HAS BEEN ADVERTISED IN THE PATERSON PARKING AUTHORITY WEB SITE AT https://patersonparkingauthority.com**

**ON WEDNESDAY, NOVEMBER 4, 2026**

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**SEALED PROPOSALS MUST BE IN THE HANDS OF THE EXECUTIVE DIRECTOR OR HIS DESIGNEE LOCATED AT:**

**PATERSON PARKING AUTHORITY**
**125 BROADWAY, SUITE 100**
**PATERSON, NEW JERSEY 07505**
**TEL: 973-977-3999 FAX: 973-977-8039**

## OPENING DATE

## ON: TUESDAY, NOVEMBER 24, 2026

## TIME: 3:00 PM

**IMPORTANT NOTICE TO PROPOSERS**
**PROPOSER FINAL CHECK SHEET**

| | PAGE NO. | INITIAL |
|---|---|---|
| **1. CHECK-OFF LIST** | **(1)** | _____ |
| **2. NOTICE** | **(2)** | _____ |
| **3. CONFLICT OF INTEREST DISCLOSURE STATEMENT** | **(3)** | _____ |
| **4. STATEMENT OF OWNERSHIP DISCLOSURE** | **(4&5)** | _____ |
| **5. NON-COLLUSION AFFIDAVIT *(THIS FORM MUST BE NOTARIZED)*** | **(6)** | _____ |
| **6. CONTACT PERSON** | **(7)** | _____ |
| **7. AFFIRMATIVE ACTION MANDATORY LANGUAGE EXHIBIT A** | **(8&9)** | _____ |
| **8. MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE ACKNOLEDGEMENT** | **(10)** | _____ |
| **9. BUSINESS REGISTRATION CERTIFICATE (PER P.L.2004, c.57)** | **(11)** | _____ |
| **10. AMERICAN W/DISABILITIES ACT 1990** | **(12)** | _____ |
| **11. SCOPE OF SERVICES** | **(13-15)** | _____ |
| **12. SOLICITATION PROCESS** | **(16-19)** | _____ |
| **13. SELECTION CRITERIA** | **(20)** | _____ |
| ***14.* INSURANCE REQUIREMENT (Acknowledgement Form)** | **(21)** | _____ |
| **15. PROFESSIONAL SERVICE ENTITY INFORMATION FORM** | **(22)** | _____ |
| **16. SUBMISSION FORM** | **(23&24)** | _____ |
| **17. DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN (P.L.2012, c.25)** | **(25)** | _____ |
| **18. CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS** | **(26)** | _____ |
| **19. ACKNOWLEDGEMENT OF ADDENDUM RECEIPT (IF APPLICABLE)** | **(27)** | _____ |
| **20. RIGHT TO EXTEND PROPOSAL FEE** | **(28)** | _____ |
| **21. W-9 FORM** | | _____ |

# NOTICE

**PATERSON PARKING AUTHORITY**
**REQUEST FOR PROPOSAL**
**PUBLIC NOTICE FOR THE SOLICITATION OF**
**PROFESSIONAL SERVICE CONTRACTS**
**RFP NO. 2027**

NOTICE IS HERBY GIVEN that sealed submissions will be received by the Executive Director, or designated representative, for the Paterson Parking Authority, on **Tuesday, November 24, 2026 at 3:00 pm** prevailing time, in the office of the authority, 125 Broadway, Suite 100, Paterson, New Jersey 07505 for following services:

| | | |
|---|---|---|
| Architect | Engineer | Insurance Consultant |
| Auditor | Environmental Consultant | Labor Counsel |
| Bond Counsel | Financial Advisor | Planning Consultant |
| Construction Counsel | General Counsel | Parking Consultant |
| Construction Manager | Grant writing and Communication | Special Counsel |
| | | Tax Credit Consultant |

**Take notice** that pursuant to P.L. 2025, c.72, notice is hereby given that beginning January 1, 2026, the complete text of each legal notice is required to be published by the Paterson Parking Authority may be obtained or viewed by the public on our official internet website: https://patersonparkingauthority.com For bids/rfps opportunities, Email us at: yacosta@patersonparking.org

Proposal package may be obtain at the executive Directors office, 973-977-3999 during regular hours, 9:00 a.m. to 4:30 p.m. Monday through Friday, excluding holidays.

All professional service contractors are required to comply with the requirements of N.J.S.A.52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et.seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts)

Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership from N.J.S.A.52:25-24.2 and shall include a completed Non-Collusion Affidavit.

The Authority reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in their judgment will be in the best interest of the Authority. The Authority shall award the contract or reject all submissions no later than 60 days from receipt of same.

Elsa Gonzalez, Executive Director

# CONFLICT OF INTEREST DISCLOSURE STATEMENT

**BY SUBMISSION OF THIS PROPOSAL, THE PROPOSER CERTIFIES THAT NO EMPLOYEE OR ELECTED OFFICIAL OF THE CITY OF PATERSON PARKING AUTHORITY IS EMPLOYED BY OR HAS ANY OWNERSHIP INTEREST IN THE FIRM SUBMITTING THE REQUEST FOR PROPOSAL.**

**VENDOR ACKNOWLEDGES AND AGREES THAT IT WILL NOT NAME AS A SUB-CONTRACTOR ANY VENDOR THAT IS SUBMITTING A PROPOSAL FOR THIS SERVICES. FAILURE TO COMPLY WITH THIS PROVISION SHALL RESULT IN DISQUALIFICATION OF THE RFP SUBMISSION.**

_____ _____

**Signature** **Title**

_____

**Print Name**

**Date: _____**

## STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.**

**Name of Organization:** _____

**Organization Address:** _____

**Part - I Check the box that represents the type of business organization:**

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

**Part - II**

☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (**COMPLETE THE LIST BELOW IN THIS SECTION**)

**OR**

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (**SKIP TO PART IV**)

**(Please attach additional sheets if more space is needed):**

| **Name of Individual or Business Entity** | **Address** |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Part - III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

**If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing,** ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person.

**(Please attach additional sheets if more space is needed):**

| **Website (URL) containing the last annual SEC (or foreign equivalent) filing** | **Page #'s** |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**Please list** the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed.

**(Please attach additional sheets if more space is needed):**

| **Stockholder/Partner/Member and Correspondence Entity Listed in Part - II** | **Address** |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

## Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the ***City of Paterson Parking Authority*** relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with ***City of Paterson Parking Authority*** to notify the ***City of Paterson Parking Authority*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **City of Paterson** ***Parking Authority*** , permitting the ***City of Paterson Parking Authority*** to declare any contract(s) resulting from this certification void and unenforceable.

| _____ | _____ |
|---|---|
| Full Name (Print) | Title |
| _____ | _____ |
| Signature | Date |

## NON-COLLUSION AFFIDAVIT

State of New Jersey

County of _____ SS:

I, _____ residing in_____
Name of affiant Name of Municipality

In the County of _____ and State of _____
of full age, being duly sworn according to law on my oath depose and say that:

I am _____ of the firm of _____
Title or Position Name of Firm

the Professional Service Entity making the submission for the _____
Title of RFP
and that I executed the said submission with full authority to do so; that said Professional Service Entity has not, directly or indirectly entered into any agreements, participated in any collusion, or otherwise taken any action in restraint of fair and open competition in connection with the above named Service; and that all statements contained in said submission and in this affidavit are true and correct, and made with full knowledge that the Parking Authority relies upon the truth of the statements contained in said submission and in the statements contained in this affidavit in awarding the contract for said service.

I further warrant that no person or selling agency has been employed or retrained to solicit or secure such contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee, except bonafide employees or bonafide establish, commercial or selling agencies maintained by

_____
Name of Professional Service Entity

**Sign and notarized this form**

_____ _____
Signature Print Name

Subscribed and sworn before me this

_____ Day of _____20__ _____
Affiant

_____ _____
Notary Public of Print Name & Title of Affiant

My Commission Expires _____

# CONTACT PERSON

**PLEASE PROVIDE THE NAME, TELEPHONE NUMBER, FAX NUMBER AND E-MAIL OF AN EMPLOYEE THAT WE MAY USE AS A CONTACT PERSON REGARDING THE PROPOSAL IF IT IS AWARDED TO YOUR COMPANY.**

**PLEASE PROVIDE US OF ANY CHANGES THAT MAY OCCUR THROUGHOUT THE DURATION OF YOUR CONTRACT FOR THE CONTACT PERSON LISTED BELOW.**

**NAME: _____**

**PHONE NUMBER: _____**

**FAX NUMBER: _____**

**E-MAIL: _____**

**EXHIBIT A**
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**
**N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)**
**N.J.A.C. 17:27 et seq.**
**GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection-al or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. l7:27-5.2.

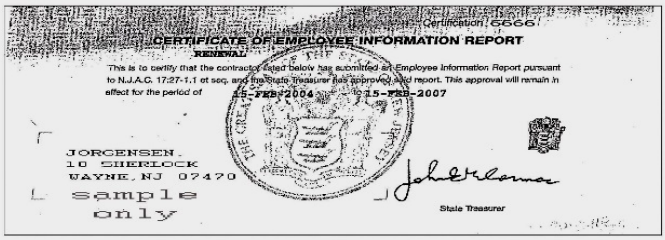
The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;


Certification | 6666

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-FEB-2004 to 15-FEB-2007

JORGENSEN
10 SHERLOCK
WAYNE, NJ 07470
sample
only

State Treasurer

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at :http://www.state.nj.us/treasury/contract_compliance.

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq. Revised: January 2016

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE**
**(N.J.S.A. 10:5-31 et seq. and N.J.A.C 17:27 et seq.)**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

This form is a summary of the successful professional service entities to comply with the requirements of **(N.J.S.A. 10:5-31 et seq. and N.J.A.C 17:27 et seq.)**

The successful professional service entity shall submit to the Paterson Parking Authority, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A copy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

**OR**

(b) A photocopy of a *Certificate of Employee Information Report* approval, issued in accordance with N.J.A.C 17:27-1.1 et seq.

**OR**

(c) A photocopy of a *Certificate of Employee Information Report (Form AA302)* provided by the Division of Contracts Compliance and distributed to the Paterson Parking Authority to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance).

The successful professional service entity must submit a copy of Employee Information Report Form AA302 to the Paterson Parking Authority.

**The Undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required form of evidence.**

**The Undersigned professional service entity further understands that he/she submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

COMPANY: _____

SIGNATURE: _____ PRINT NAME: _____

TITLE: _____ DATE: _____

# BUSINESS REGISTRATION

Pursuant to N.J.S.A. 52:32-44, the City of Paterson is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

(1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.

(2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.

(3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. **Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at** http://www.state.nj.us/treasury/revenue/busregcert.shtml.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of $25 for each day of violation, not to exceed $50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

**Emergency Purchases or Contracts**

For purchases of an emergent nature, the contractor shall provide its Business Registration Certificate within two weeks from the date of purchase or execution of the contract or prior to payment for goods or services, whichever is earlier.

## AMERICANS WITH DISABILITIES ACT OF 1990

### Equal Opportunity for Individuals with Disability

The contractor and the City of Paterson do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") *(42 U.S.C. S121 01* et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

## SCOPE OF SERVICES

**THE FOLLOWING IS A DESCRIPTION OF THE PROFESSIONAL SERVICES NEEDED, INCLUDING, WERE APPROPRIATE, A DESCRIPTION OF TASKS INVOLVED.**

**Architect:** The architect shall be a licensed architect of the State of New Jersey and shall demonstrate experience in the design and implementation of public projects. Demonstrated experience with respect to design and implementation of structured parking is highly preferred.

**Auditor:** The Auditor shall perform the prescribed by law all in accordance with generally accepted auditing standards and laws and regulations of the State of New Jersey regarding same. The auditor shall perform such duties and render such services as may from time to time be requested by the Authority's Board of Commissioners or the Executive Director.

**Bond Counsel:** Bond Counsel shall be a licensed attorney at law of the State of New Jersey. Bond Counsel performs and provides legal advice with regard to the following activities: the preparation of bond resolutions and the review of the adoption proceedings; the preparation and review of public finance resolution, the preparation and issuance of Project Notes: and the preparation and issuance of Revenue Bonds. In addition, Bond Counsel is responsible for the preparation and /or review of any Preliminary
Officials Statement, and Official Statement of the Authority. Bond Counsel is also responsible for the preparation and/or review of any application of the Local Finance Board, and attendance at any related meetings of the Local Finance Board.

**Construction Counsel:** Construction Counsel shall be a licensed attorney at law of the State of New Jersey. Construction Counsel shall work with the General Counsel and the Executive Director in evaluating claims and bids related to the Authority's construction contracts.

**Construction Manager:** The construction Manager will assist the Authority in overseeing the construction or reconstruction of projects. The construction manager shall act only as a construction advisor or "clerk of the works", assisting the Authority in estimating the cost of projects components, reviewing bids and proposals, and reviewing documentation during the pendency of a project. The Construction Manager will **not** conduct the construction or reconstruction or guarantee the price of the work. Experience with the public bidding laws and prevailing wage laws is essential.

**Engineer:** the authority Engineer shall be a New Jersey licensed professional engineer. When directed, the Authority Engineer shall provide services necessary to review and make recommendations concerning proposals and projects regarding their conformance to applicable City requirements and needs, Authority operational objectives, and the general requirements of design practice. When directed, the Engineer shall provide services necessary to observe, assess conformity to statutory or other ordinance requirements and report upon the installation of improvements. When directed, the Authority Engineer shall provide services necessary to review, assess conformity to requirements and take the necessary action with respect to issuance of certificates, permits, licenses and similar regulatory documents. When requested, the Authority Engineer shall provide technical advice to other Authority members, official and agents concerning their review of such documents.

**Environmental Consultant:** the Environmental Consultant shall be a New Jersey licensed professional planner, engineer or attorney with the ability to advise the Authority and its professional staff generally on environmental issues and on the proper remediation of project sites, including assisting the General Counsel in formulating general negotiating strategy, reviewing legal contracts, and obtaining regulatory approval of remediation plans.

**Financial Advisor:** Respondents shall be firms or individuals with significant experience in servicing local government entities within the State of New Jersey. The Financial Advisor shall demonstrate the skill and experience to assist the Authority in analyzing revenue and budgetary options. The Financial advisor shall assist the Authority in assessing the viability of project opportunities, and where requested by the Executive Director, shall also work with the Executive Director and General Counsel in negotiations with other parties and in presenting matters to the Board.

**General Counsel:** General Counsel shall be a licensed attorney at law of the State of New Jersey. General Counsel services shall include: (i) drafting or approving as to form legal documents, contracts and /or resolutions; (ii) rendering opinions in writing upon such questions of law as presented by the Authority; (iii) supervision and coordination of the work of such additional attorneys and technical consultants as the Board or the Executive Director may require; (iv) assisting the Authority in achieving its business objectives in its daily operations; (v) ongoing review of the Authority's bylaws and legal review and assistance with respect to the Authority's rules, regulations and procedures; (vi) assisting the Authority's in the procurement of services including the preparation of request for qualifications/proposals, and the negotiation and review of contracts; (vii) aiding in compliance with all applicable laws, including but not limited to the Parking Authorities Law, the Open Public Meetings Act, the Open Public Records Act and the Local Public Contracts Law; and (viii) to effectuate the foregoing, attendance at Authority meetings, and consultation with the Commissioners, staff and consultants on an as needed basis.

**Grant writer and communications:** Respondents shall be firms and individuals with significant experience in servicing the local governmental entities within the State of New Jersey. The consultant shall develop and implement a comprehensive strategy to inform the public and the Authority's customers about service changes, new facilities that are coming on line, development that is occurring on Authority property, or any other policies or initiatives as directed by the Board of Commissioners or the Executive Director ; communicate with other public entities and community stakeholders regarding the Authority's services and policies; respond to all media inquiries; act as the primary point of contact for media requests of the commissioners and the Executive Director; produce and disseminate media advisories and press releases; draft speeches letters and other written materials as may be needed; and serve as a liaison to the print, radio, and television media. The consultant will provide the Authority with grant services including, but not necessarily limited to: keeping the Authority abreast of funding programs for which it is eligible; assisting the Authority in establishing funding priorities; preparation of all grant applications, as directed by the Executive Director; and following up with each funding source during the review and scoring process.

**Insurance Consultant:** The Insurance Consultant shall be a New Jersey licensed broker or agent and shall advise the Authority and its professional staff on coverage for its automobile, liability, property-casualty, worker's compensation and excess coverage and assist in the proper and efficient procurement of such coverages.

**Labor Counsel:** The Labor Counsel shall be a licensed attorney at law of the State of New Jersey. The Labor Counsel shall be responsible for all labor and employment matters in the Authority. These matters include labor negotiations, fact-finding interest arbitration, arbitrations, labor and employment counseling, PERC proceedings, disciplinary hearings and employment litigation. Labor Counsel must be available for consultation on a daily basis and shall deal directly with the Executive Director.

**Parking Consultant:** The Parking Consultant shall be a New Jersey licensed professional planner or engineer and shall demonstrate experience with a public parking system consisting of structures, surface lots, and on-street spaces. Experience with rate modeling, revenue forecasting, traffic flow and best practices for monitoring a cash-based business is essential. The Parking Consultant will assist the Executive Director and the General Counsel in establishing and maintaining policies to operate an integrated system of garages, lots and on street inventory as well as assist the executive Director and the Authority Board of Commissioner in implementing such policies.

**Planning Consultant:** The Planning Consultant shall be a New Jersey licensed professional planner or engineer. The Planning Consultant will assist the Authority and its professional staff in reviewing designs for ongoing projects and evaluating proposals from private parties seeking Authority involvement.

**Special Counsel:** The special counsel shall be an attorney at law of the State of New Jersey. The Special Counsel shall provide legal advice, research and assistant on any redevelopment matters, or other special projects which the Authority may require to be addresses by the attorney. The Special Counsel shall draft all legal documents as may be required including preparation of documents, Developers Agreements, and review of deeds, covenants, easements, etc. The Special Counsel shall represent or advise the Authority on any matter in which the Authority may have a present or future interest.

**Tax Credit Consultant:** The Parking Authority for the City of Paterson (the "Authority") is issuing this Request For Proposals ("RFP") to solicit the services of a tax credit consultant that can identify prospective purchasers for State of New Jersey Economic Redevelopment Growth Grant ("ERGG") Tax Credits administered by the New Jersey Economic Development Authority ("NJ EDA") that were allocated to the Authority in connection with the development and construction of a new mixed-use Ward Street Parking Garage ( the "New Garage") consisting of approximately 750 parking spaces and 2500 square feet of retail space. The tax credit allocation awarded to the New Garage project is $[28,500,000]. The New Garage replaces on obsolete parking garage at the same location that is in the process of being demolished.

One component of the capital stack for the project is expected to be the proceeds of bonds issued by a New Jersey public authority that will be secured by the proceeds from the sale of tax credits purchased by the tax credit purchaser ("Tax Credit Purchaser") over the ten (10) year tax credit period. The Authority is anticipating that the New Garage will be placed in service in the late summer of 2023.

To facilitate the above referenced financing structure, the Authority would like the consultant to secure a fixed price commitment from the Tax Credit Purchaser for the entirety of the tax credit period.

As part of the response to this RFP, the respondent should set forth his/her tax credit experience and expertise that is pertinent to the Authority proposed financing structure, including, but not limited to the following:

**1)** The number of tax credit sales /syndications that respondent has placed over the last five (5) years;
**2)** Respondent's familiarity with the NJ EDA ERGG tax credit program and the number of ERGG tax credits that have been sold/syndicated over the last five (5) years;
**3)** Respondent's experience in securing fixed price commitments for the purchase of tax credits for the term of a tax credit program. Specifically identify whether any of these commitments have been obtained from a purchase in connection with the ERGG program; and,
**4)** Method and timing of compensation for the services rendered.

**INFORMATION FOR PROFESSIONAL SERVICES ENTITIES**
**(FAIR & OPEN PUBLIC SOLICITATION PROCESS)**

## 1B.1. RECEIPT AND OPENING OF SUBMISSIONS

### 1B.1.1 INVITATION FOR SUBMISSIONS

The Paterson Parking Authority, Passaic County, New Jersey (hereinafter called the "Authority")
Invites submissions for the service(s) mentioned in the Public Notice for Solicitation.

### 1B.1.2 TIME AND PLACE OF SUBMISSION OPENINGS

The Executive Director and/or his designated representative will receive submissions at the time and place mentioned in the Public Notice for Solicitation.

### 1B.1.3 SUBMISSIONS NOT IN COMPLIANCE

The Authority may waive any informality or reject any and / or all submissions, in accordance with the Fair and Open Public Solicitation Process for Professional Service(s) pursuant to P.L.2004.c.19(N.J.S.A.19: 44A-20.4et.seq)

### 1B.1.4 WITTHDRAWING SUBMISSIONS

Submissions forwarded to the Executive Director and/or his designated representative before the time of opening of submissions may be withdrawn upon written application of the professional services entity who shall be required to produces evidence showing that they are or they represent the principal or principals involved in the submission. Submissions may not be withdrawn within twenty-four (24) hours of the stipulated time of opening of submissions. Once submissions have been opened, they must remain firm for a period of sixty (60) days.

## 1B.2 QUALIFICATIONS OF PROFESSIONAL SERVICES ENTITIES

### 1B.2.1 INDIVIDUALS PERFORMING TASKS

Name and roles of the individuals who will perform the tasks and descriptions of their education and experience, including Authority experience, similar to the services contained herein.

### 1B.2.2 PAST PERFORMANCE

Documented past performance of same and/or similar services

### 1B.2.3 REFERENCES

References and record of success of same or similar services

1B.2.4 DESCRIPTION OF ABILITIES

Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff).

1B.2.5 COST DETAILS

If applicable, cost details including the hourly rates of each of the individuals who will be performing services and all expenses.

1B.2.6 TECHNICAL PROCESS AND EQUIPMENT

Description of technical process and equipment used in performing the task(s)

## 1B.3 PREPARATION OF SUBMISSION

1B.3.1 COMPLETION OF SUBMISSIONS

Each submission must be provided on a Standard Submission Form as supplied in the submission package and signed by the professional services entity or principal thereof and shall contained the name, address and telephone number of the professional Services entity. All prices and amounts must be written in ink or preferably typewritten. Each signatory to the submission must initial all erasures or corrections. **One (1) original unbound and one (1) copy must be submitted in a sealed envelope address to the Paterson Parking Authority, 125 Broadway, Paterson, New Jersey 07505 and said envelope shall specify the Title (s) for which the submission is provided. The submissions are to be clearly marked "sealed submission Enclosed" and must be delivered at the place and time required or mailed so as to be received prior to the opening time set in the advertisement. Submissions received after the hour herein named or in unsealed envelopes shall not be considered.**

The Authority will not be responsible for submissions forwarded through the U.S. Mail or any delivery services if lost in transit at any time before submission opening, or if hand delivered to incorrect location.

The submission should be accompanied by (1) Conflict of Interest Disclosure Statement, (2) Statement of Ownership Disclosure (3) Non-Collusion Affidavit (4) Contact Person (5) Mandatory Equal Employment Opportunity Notice Acknowledgement (6) Business Registration Certificate (7) Insurance Requirement Acknowledgement (8) Professional Services Entity Information Form (9) Qualified Submission Form (10) Disclosure of Investment Activities in Iran (11) Certification of Non-Involvement in Prohibited Activities in Russia Or Belarus (12) Acknowledgement of Addendum (13) Right to Extend Proposal Fee.

All forms listed above shall be completed in their entirety.

1B.3.2 ERRORS IN SUBMISSIONS

If applicable in the event there is a discrepancy between the unit prices and the extended totals, the unit prices shall govern or if between the correct sums of the extended totals and the totals submission submitted, the correct sum shall govern. Amounts written in words shall govern over the amounts written in numerals.

## 1B.4 TIME FOR AWARD OF CONTRACT

The Authority shall award the contract or reject all submissions within such time as may be specified in the invitation for submission, but in no case no more than 60 days, except that the submission of any professional services entities who consent thereto may, at the request of the contracting unit, be held for consideration for such longer period as may be agreed.

The award of the contract for the service will not be made unless the Authority has certified the necessary funds in lawful manner.

## *1B.5 MODIFICATION OF SUBMISSIONS*

Any professional services entity may modify its submission by mail, courier or hand delivery at any time prior to the scheduled closing time for receipt of submissions. The Authority, prior to the closing time, must receive such communication. The Communication should not reveal the submission price but should provide addition to or subtraction from or other modification so that the Authority will not know final price(s) or term(s) until the sealed submission is opened.

## *1B.6 REJECTION OF SUBMISSION*

### 1B.6.1 MULTIPLE SUBMISSIONS NOT ALLOWED

More than one submission from an individual, a firm or partnership, a corporation or association of principals under the same or different names shall not be considered.

### 1B.6.2 UNBALANCED SUBMISSIONS

Submissions, which are obviously unbalanced, may be rejected at the option of the Authority.

### 1B.6.3 RIGHT TO REJECT SUBMISSIONS

The right is reserved to reject any or all submissions in whole or in part if not in compliance with the standardized submission requirements

### 1B.6.4 METHOD OF AWARD OF SUBMISSIONS

The right is reserved by the Authority to award submissions on a “service by service” basis. “per project” basis, in part or in whole as determined by the Authority.

### 1B.6.5 RIGHT TO WAIVE INFORMALITIES RESERVED

The owner expressly reserves the right to waive any informality in any submission, and to accept the submission, which in the Authority’s judgment serves its best interest.

## *1B.7 PROFESSIONAL SERVICES ENTITY REFERRED TO LAWS*

The attention of the professional services entity is especially directed to the provisions of Federal, State, County and Local Government Statutes and Regulations that may apply to the work.

### *1B.8 PAYMENT*

Checks are processed by the Authority's Finance Department approximately the third week of each month. It is necessary that the approved signed vouchers be accompanied by an invoice and be submitted no later than the second week of each month.

### *1B.9 TRANSITIONAL PERIOD*

In the event that a new contract has not been awarded prior to the contract expiration date, it shall be incumbent upon the professional services entity to continue the contract under the same terms and conditions until a new contract(s) can be completely operational. At no time shall this transition period extend more than ninety (90) days beyond the expiration date of the contract.

### *1B.10 NO FACSIMILE DOCUMENTS*

Under no circumstances, on submission documents requiring authorized signatures, will the Authority accept documents provided through facsimile machines.

### *1B.11 CONTRACT COMPLIANCE AND EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS*

Professional services entities are required to comply with the requirements of N.J.S.A.10: 5-31et.seq and N.J.A.C. 17: 27et.seq.

### 1B.12 GENERAL REQUIREMENTS/INFORMATION

The professional services entity shall guarantee any or all services supplied under these specifications.

It is understood by the professional services entity that this submission is provided on the basis of standardized submission requirement prepared by the Authority and the fact that any professional services entity is not familiar with these standardized submission requirements or conditions will not be accepted as an excuse.

**NO MINIMUM PAYMENT IS IMPLIED OR GUARANTEED**

**The Authority reserves the right to cancel any contract entered into upon thirty (30) days written notice.**

**TERM OF CONTRACT: <u>One (1) Year from January 1, 2027 through December 31, 2027</u>**

**STANDARDIZED SUBMISSION REQUIREMENTS & SELECTION CRITERIA**
**(FAIR AND OPEN PUBLIC SOLICITATION PROCESS FOR PROFESSIONAL SERVICES)**

The Paterson Parking Authority is seeking sealed submissions in response to a Public Notice for the Solicitation of Professional Service Contracts.

**The standardized submission requirements shall include:**

1. Names and roles of the individuals who will perform the services/tasks and descriptions of their experience, including Authority experience, with projects similar to the services contained herein including their education, degrees and certifications.

2. References and record of success of same or similar services.

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff).

4. Cost details, including the hourly rates of each of the individuals who will perform services and items proposed to be expense to the Authority (e.g., overnight delivery, etc.).

The selection criteria to be used in awarding contracts shall include:

Proposals will be evaluated by the Paterson Parking Authority on the basis of the most advantageous proposal submitted, with expertise, experience, price and other factors considered.

The evaluation will consider:

1. Qualifications of the individuals who will perform the services/tasks and the amounts of their respective participation.

2. Experience, references and reputation in the field, knowledge of the Paterson Parking Authority, and the subject matter to be addressed under the contract.

3. Ability to perform the services/tasks in a timely fashion, including staffing and familiarity with the subject matter. Availability to accommodate any required meetings.

4. Cost consideration – including, but not limited to, historical costs for similar professional services, expertise involved and comparable costs for comparable public entities.

5. Other factors if determined to be in the best interests of the Paterson Parking Authority.

**Please Note this additional requirement:**

**Professional services entities shall submit one (1) unbound original and (1) copy of the sealed submission no later than 3:00 pm on Tuesday, November 24, 2026.**

## INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Executive Directors' Office upon award of contract by the Board of Commissioners.

The minimum amount of insurance to be carried by the Professional Services Entity shall be as follows:

### PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of $1,000,000.00 for each claim and $1,000,000.00 aggregate each policy period.

**Acknowledgement of Insurance Requirement:**

_____ _____

(Signature) (Date)

_____

(Print Name and Title)

**PROFESSIONAL SERVICE ENTITY INFORMATION FORM**

If the Professional Service Entity is an **INDIVIDUAL**, sign name and give the following information:

Name: _____

Address: _____

Telephone No.: _____ Social Security No.: _____

Fax No.: _____ E-Mail: _____

If individual has a TRADE NAME, give such trade name:

Trading as: _____ Telephone No.: _____

**********

If the Professional Service Entity is a **PARTNERSHIP,** give the following information:

Name of Partners: _____

Firm Name: _____

Address: _____

Telephone No.: _____ Federal I.D. No.: _____

Fax No.: _____ E-Mail: _____

Social Security No.: _____

Signature of Authorized agent: _____

**********

If the Professional Service Entity is **INCORPORATED,** give the following information:

State under whose laws incorporated: _____

Location of Principal Office: _____

Telephone No.: _____ Federal I.D. No.: _____

Fax No.: _____ E-Mail: _____

Name of agent in charge of said office upon whom notice may be legally served:

_____

Telephone No.: _____ Name of Corporation: _____

Signature: _____ By: _____

Title: _____ Address: _____

**SUBMISSION FORM**

Professional Service (s): _____

1. Names and roles of the individuals who will perform the services and description of their education, Authority experience and experience with projects similar to the services contained herein including their education, degrees and certifications:

_____

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2. References and record of success of same or similar services:

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3. Description of ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff):

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4. Cost details, including the hourly rates of each of the individuals who will perform services, and all expenses:

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**Note:** Attached additional sheets as necessary.

Firm: _____ Date: _____

Authorized Representative (Print): _____

Signature: _____ Title: _____

Telephone No: _____ Fax No.: _____

# DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

**STATE OF NEW JERSEY**
**DEPARTMENT OF THE TREASURY- DIVISION OF PURCHASE AND PROPERTY**
**33 WEST STATE STREET, P.O. BOX 230**
**TRENTON, NEW JERSEY 08625-0230**

**PROPOSAL SOLICITATION # AND TITLE:** _____

**VENDOR NAME:** _____

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. If the City of Paterson finds a person or entity has submitted a false certification, it shall report to the New Jersey Attorney General the name of the person or entity and the Attorney General shall determine whether to bring civil actions to impose penalties pursuant to N.J.S.A.52:32-59.

## CHECK THE APPROPRIATE BOX

☐ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

***OR***

☐ I am unable to certify as above because the Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/ Bidder Description of Activities _____
_____
_____
_____

Duration of Engagement _____
Anticipated Cessation Date _____

**Attach Additional Sheets If Necessary.*

## CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the City to notify the City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

_____ _____
Signature Date

_____
Print Name and Title

**DDP/REVISED: 12:13.21**

## CERTIFICATION OF NON-INVOLVEMENT
## PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

◯ A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

◯ B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

◯ C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

_____

_____

_____

*(Attached Additional Sheets if Necessary.)*

| | |
|---|---|
| _____ | _____ |
| Signature of Vendor's Authorized Representative | Date |
| _____ | _____ |
| Print Name and Title of Vendor's Authorized Representative | Vendor's FEIN |
| _____ | _____ |
| Vendor's Name | Vendor's Phone Number |
| _____ | _____ |
| Vendor's Address (Street Address) | Vendor's Fax Number |
| _____ | _____ |
| Vendor's Address (City/State/Zip Code) | Vendor's Email Address |

_____

i Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2)

**NJ Rev. 1.22.2024**

# ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

THE UNDERSIGNED PROPOSER HEREBY ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA:

**ADDENDUM #_____** **DATE _____**

**ADDENDUM #_____** **DATE _____**

**ADDENDUM #_____** **DATE _____**

**NO ADDENDA WAS ISSUED FOR THIS RFP: _____ (CHECK IF NO ADDENDUM WAS ISSUED)**

_____ _____

**SIGNATURE** **TITLE**

_____

**PRINT NAME**

**COMPANY:** _____

_____

**PATERSON PARKING AUTHORITY**

**RIGHT TO EXTEND – TIME OF AWARD**

**The Parking Authority is required by the Local Public Contract Law, N.J.S.A. 40A:11-24, to make an award on products and service within sixty (60) days of the opening date.**

**Should the Parking Authority require an additional sixty (60) days extension to make an award of this proposal, by signing this document you shall grant the Paterson Parking Authority, NJ the right to extend this award up to one hundred and twenty (120) days, if deemed necessary.**

**NAME:** _____ **TITLE:** _____

**COMPANY:** _____

**TYPE OF SERVICE OFFERED**: _____

_____

_____

**SIGNATURE:** _____ **DATE:** ____/____/_____